

DECATUR PUBLIC SCHOOL DISTRICT #61  
BOARD OF EDUCATION  
AGENDA

Regular Meeting  
Keil Administration Building  
101 W. Cerro Gordo Street  
Decatur, IL 62523

February 25, 2025  
4:30 PM Open Session  
Training Session with ISBE followed  
by other Open Session Items

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Legend: AI = Action Item      DI = Discussion Item      IO = Information Only

***Strategic Plan Mission:***

*The mission of Decatur Public Schools, the destination district of our community, is to unlock students' unique and limitless potential to achieve their personal aspirations as fully prepared, contributing citizens in a global society through learning experiences distinguished by:*

- *commitment to the whole person resulting in student growth and confidence*
- *relevant, innovative, personalized academic pathways that promote passion and pride*
- *a learning environment that fosters curiosity and the thirst for achievement and discovery*
- *a culture of diversity, adaptability, and resilience*
- *meaningful and lasting relationships*
- *extraordinary school and community connections*

**The Board of Education Parameters that Guide Our Work:**

- We will make decisions in the best interest of all students.
- We will treat all people with dignity and respect.
- We will seek input and collaboration throughout our diverse community.
- We will practice responsible stewardship of all our resources.

**AI 1.0 CALL TO ORDER - ROLL CALL**

**IO 2.0 PLEDGE OF ALLEGIANCE**

**AI 3.0 APPROVAL OF AGENDA FEBRUARY 25, 2025**

**IO 4.0 TRAINING SESSION with the ILLINOIS STATE BOARD of EDUCATION**

- Module 2 Session – School Improvement

**IO 5.0 PUBLIC PARTICIPATION**

- Identify oneself and be brief.
- Comments should be limited to 3 minutes.
- Any public comments submitted to the Board Secretary will be included in the record.

**DI 6.0 JUNIOR BOARD MEMBER'S REPORT**

## **BOARD DISCUSSION**

- Finance Committee Meeting Update
- Roadmap 2030 Update (Strategic Plan and Master's Facilities Plan)

### **AI 7.0 CONSENT ITEMS**

- A. Minutes: Open/Closed Meetings February 11, 2025
- B. Financial Conditions Report
- C. Treasurer's Report
- D. Release of February Checks Early

### **AI 8.0 ROLL CALL ACTION ITEMS**

- A. Personnel Action Items

**PLEASE NOTE: The below DPS Resolutions are pertaining to Dismissals (performance).**

#### **B. Decatur Public School (DPS) District 61 Resolutions**

1. The Dismissal of one (1) Professional Educator Licensed (PEL) Employee
2. The Dismissal of one (1) Professional Educator Licensed (PEL) Employee

### **IO 9.0 IMPORTANT DATES**

**February** 27 Principal for a Day – Community and Business Leaders  
– 8:30 AM to 11:30 AM in DPS 61

**March** 03 Casimir Pulaski Holiday – **SCHOOL IS IN SESSION**  
12 District-wide Half Day of School for ALL Students  
– **Please call your home school for details, if needed**  
14 End of Quarter  
21 Parent/Teacher Conferences  
– **NO SCHOOL FOR STUDENTS**  
24 – 27 Spring Break Week  
– **NO SCHOOL and District Offices are OPEN**  
28 Casimir Pulaski Holiday Observed  
– **NO SCHOOL and District Offices are Closed**

#### **NEXT MEETING**

The public portion of the next regular meeting of the Board of Education will be at 4:30 PM, Tuesday, March 04, 2025 at the Keil Administration Building. **Please note: Due to Spring Break Week, the March Board meetings are the first and the third Tuesdays.**

### **AI 10.0 ADJOURNMENT**

# Part II: Understanding School Improvement

Illinois State Board of Education (ISBE)

Illinois Association of School Boards (IASB)

# Upon completion of this module, participants will...

Understand that continuous school improvement is about changing adult practices to improve student outcome.

Learn how school boards play an important role in monitoring and supporting the work of school improvement.

# Who is on the Board of Education?



How many years have you been a board member?



What do you enjoy most about being a board member?

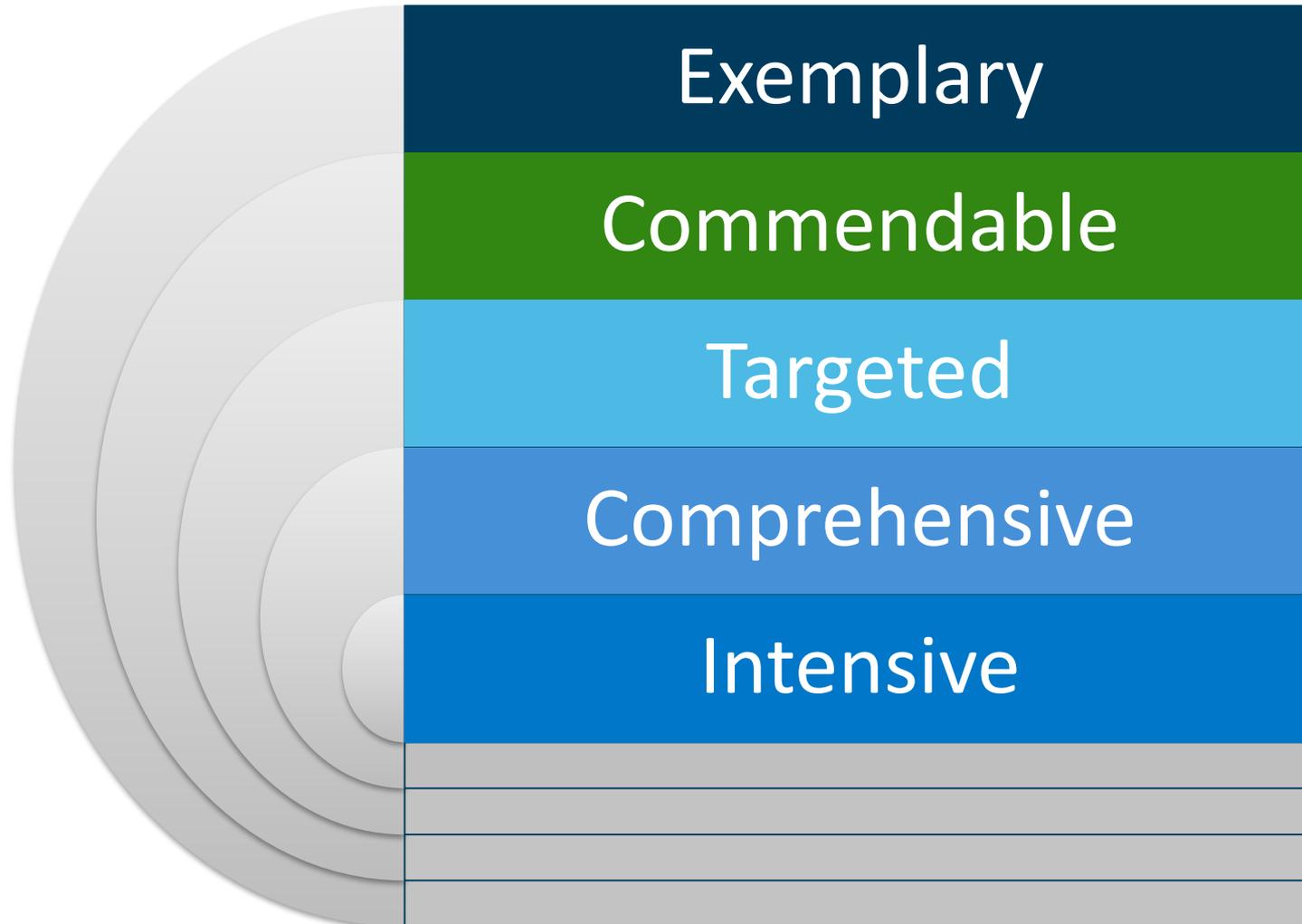


When you hear “School Improvement” what comes to mind?

# Why are boards of education being trained?

Board members of districts with schools that do not exit status will complete training provided by the Illinois Association of School Boards (IASB) and the Illinois State Board of Education (ISBE) on effectively supporting school improvement.

# Understanding your designation





# Intensive Support and Improvement

Title I, Part A, Section  
1003 School  
Improvement Grant  
Funds

More Rigorous Needs  
Assessment

Root Cause Analysis

Develop a new School  
Improvement Plan  
based on the Root  
Cause Analysis

On-Demand Learning  
Series

School Improvement  
Website

Technical Assistance  
from School  
Improvement Helpline

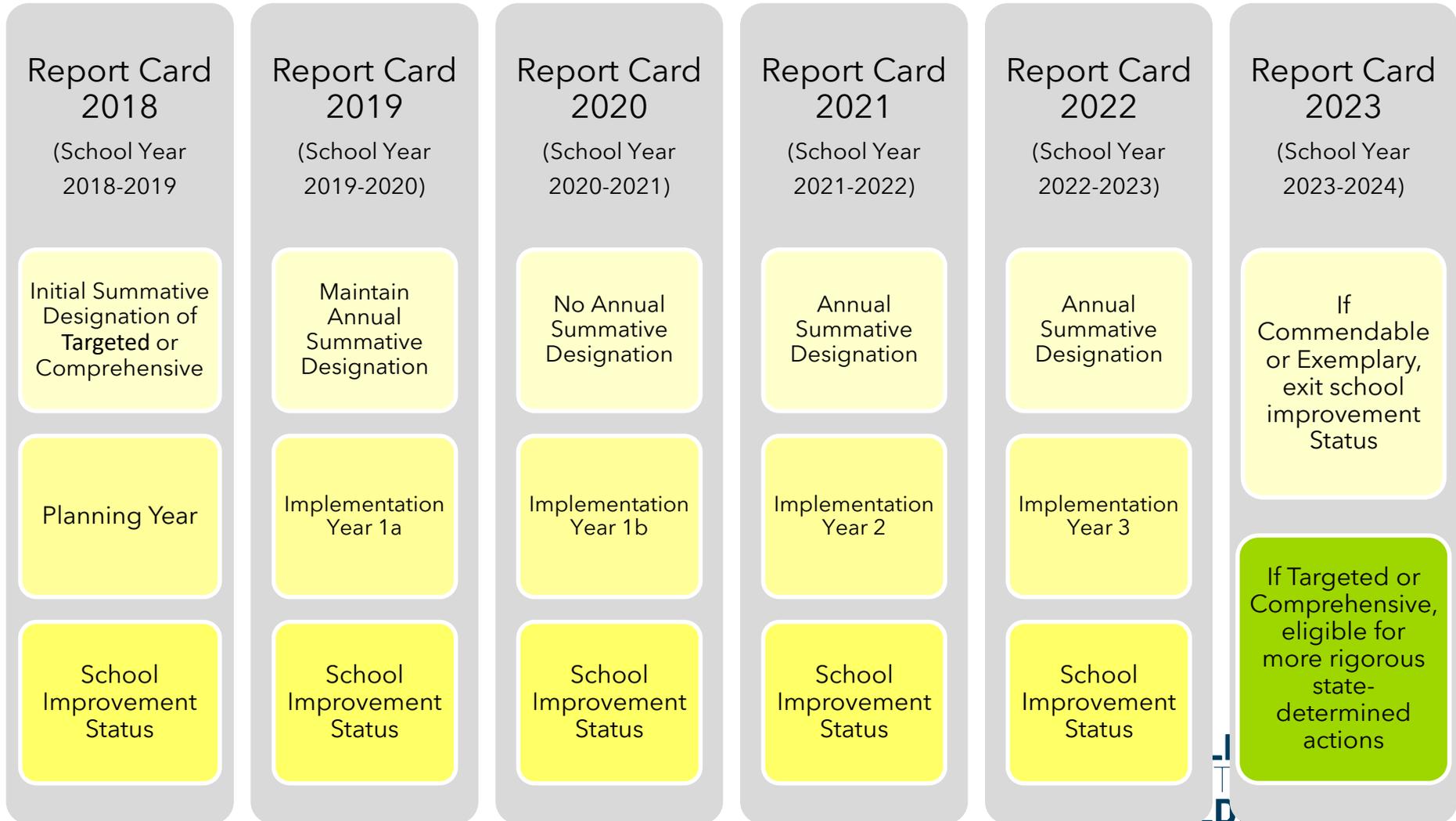
Assigned School  
Improvement  
Coordinator

# Intensive Schools in Decatur School District

## RC23 Intensive Schools

Stephen Decatur MS  
Franklin Grove Elem  
American Dreamer  
Muffley Elem  
Hope Academy

# What is designation status?



# Report Card 23: Newly Designated School

Report Card 2023  
(School Year 2023-24)

Initial Summative Designation of Targeted, Comprehensive or Intensive

Planning Year

School Improvement Status

Report Card 2024  
(School Year 2024-2025)

Annual Summative Designation

Implementation Year 1

School Improvement Status

Report Card 2025  
(School Year 2025-2026)

Annual Summative Designation

Implementation Year 2

School Improvement Status

Report Card 2026  
(School Year 2026-2027)

Annual Summative Designation

Implementation Year 3

School Improvement Status

Report Card 2027  
(School Year 2027-2028)

If Commendable or Exemplary, exit school improvement status

If Targeted or Comprehensive, eligible for more rigorous state-determined actions

# Continuous School Improvement Model



# Identify Local Needs



Identify a  
School  
Leadership  
Team



Build a  
stakeholder  
advisory  
group



Conduct a  
school level  
needs  
assessment



Conduct a  
root cause  
analysis

# What is the difference between a School Leadership Team and a Stakeholder Advisory Group?

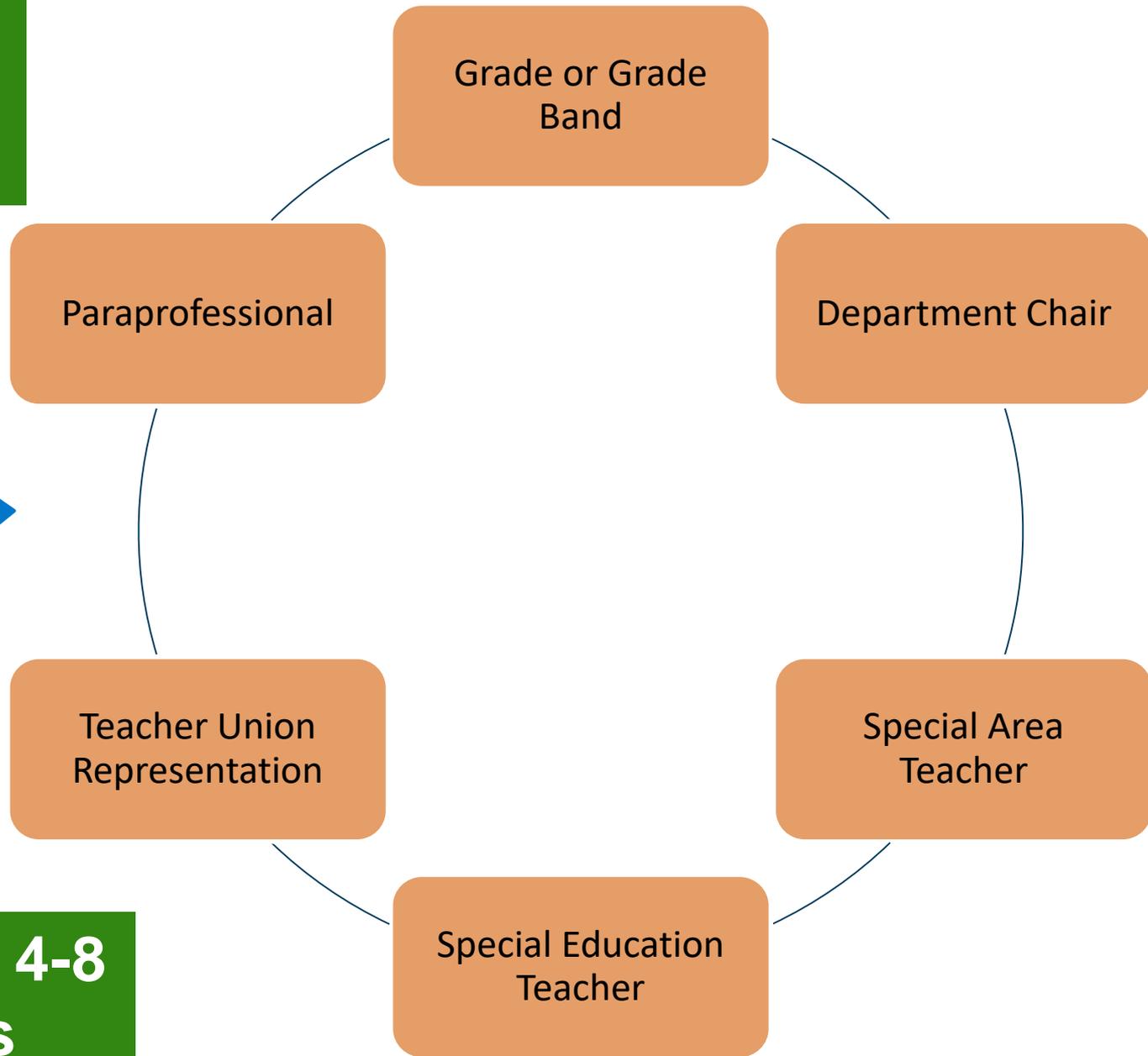


# School Leadership Team

A group of school-level staff whose focus is to develop, implement, monitor, and evaluate the School Improvement Plan.



**Individuals  
may  
include**



**A team size of 4-8  
members is  
recommended**

# Year in the Life of School Improvement



## A Year in the Life of School Improvement Planning Year | Intensive Schools



	Key Activities	School Improvement Coordinators	ISBE	Board of Education	District Staff	Intensive School Principal	School Leadership Team	School Level Needs Assessment Vendor
OCTOBER	Summative designations released by ISBE.	After district receives communication from director, send communication to principal and district representative to schedule a meeting.	<ul style="list-style-type: none"> <li>Release summative designations.</li> <li>Send initial notification letter to superintendent.</li> </ul> <a href="#">Annual Summative Designation</a>		<ul style="list-style-type: none"> <li>Receive designation letter.</li> <li>Schedule time to meet with assigned School Improvement Coordinator.</li> </ul>	<ul style="list-style-type: none"> <li>Receive designation letter.</li> <li>Schedule time to meet with assigned School Improvement Coordinator.</li> </ul>		Make initial contact with districts and schools.

## Monthly Topics and Tasks Planning Year | Intensive Schools



District and school leaders should use these topics, tasks, and essential questions to guide school improvement activities.

	Topics and tasks	Essential questions
October	<ul style="list-style-type: none"> <li>Receive summative designation letter.</li> <li>Respond to checklist in letter.</li> </ul>	<ul style="list-style-type: none"> <li>How will you interpret and communicate your summative designation to stakeholders?</li> </ul>

## Stakeholder Advisory Group (SAG)

The SAG is a group of all stakeholders impacted by the success of the school community.



# Who should be included in the Stakeholder Advisory Group?



# What is the purpose of the Stakeholder Advisory Group?

Engages the community to build understanding about the needs and the improvement processes of the school.



Provides an avenue for varied perspectives and concerns impacting the school and community.



Acts in an advisory capacity.

# How often should the Stakeholder Advisory Group meet?



FREQUENCY MAY VARY



THREE TIMES PER YEAR

# Identify Local Needs



## Identify local needs (PLANNING YEAR)

- Identify a school leadership team
- Build a stakeholder advisory group
- Conduct a school level needs assessment
- Conduct a root cause analysis
- Present results to the stakeholder advisory group

## School Board Essential Questions

- What data has the school leadership team found valuable in assessing the school's strengths?
- What priorities were identified during the needs assessment and root cause analysis?

# Pause & Reflect



# What is a School Level Needs Assessment?

Conducted during the planning year

Ensures that initial school improvement plans are developed based on high-quality data

The American Institute for Research (AIR) conducts the school level needs assessment for schools designated intensive and comprehensive

# Analyzed in the School Level Needs Assessment

## SCHOOL IMPROVEMENT AREAS

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1. LEADERSHIP AND VISION



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2. CURRICULUM, INSTRUCTION AND ASSESSMENT



---

3. CULTURE AND CLIMATE



---

4. TARGETED INSTRUCTION AND SUPPORT



# Needs Assessment Report

Needs Assessment Indicator	Initial	Emerging	Established	Robust
<b>1. Leadership and Vision</b>				
1.A Focused, Shared Vision and Goals		X		
1.B Distributed Leadership and Sustainability	X			
1.C Culture of Continuous Improvement	X			
1.D Aligned, Consistent Professional Development	X			
<b>2. Curriculum, Instruction and Assessment</b>				
2.A High-Quality, Defined Curriculum	X			
2.B Collaborative Planning			X	
2.C High Expectations, Rigorous Instruction	X			
2.D Teacher Observation and Feedback		X		
2.E Data Collection and Collaborative Data Use		X		

**Which data source would be appropriate to use with the needs assessment?**

Standardized Assessments (e.g., IAR, PSAT, SAT)

Benchmark Assessments

School Surveys

Behavioral Data

Attendance

Progress Monitoring

5 Essentials

Classroom Data

# District Data Dive

## Benchmark

- As a noun, it means “a standard by which something can be measured or judged.”
- As a verb, it means “to measure according to a specified standard to compare and improve student outcomes.”

## Progress Monitoring

- Progress Monitoring involves regularly collecting and analyzing data to track progress against targets and goals.
- Progress monitoring can help identify whether an intervention is meeting interim goals and milestones and suggests ways the intervention could be changed for continuous improvement.



# What is a Root Cause Analysis?



A root cause analysis is an approach to problem solving through discussion to dig deeper than the surface symptoms and uncover the underlying causes.



# Plan for School Improvement



SMART Goals

Key activities, timelines, funding sources that address resource inequities, along with people responsible for implementation

Local assessment(s) to measure academic progress

Monitoring plan that includes all SMART goals

# SMART Goals



## The Importance of SMART Goals

### What is a SMART goal and why is it important?

A goal is much more than simply saying that you want to learn about and/or improve on something; rather, it more specifically describes what you want to achieve. SMART goals for school improvement plans should be grounded in student outcomes - measures of what students know and are able to do. SMART goals, with their detailed structure, provide focus as well as a clear idea of what you want to achieve. This structure makes it easier to:

- plan relevant action steps/activities
- measure progress toward achieving the goal
- know when you have met your goal

	 SPECIFIC	 MEASURABLE	 ACHIEVABLE	 RELEVANT	 TIMEBOUND
<b>Definition</b>	When setting a goal, be specific, focused, and clear.	Use metrics to keep your plan on track and measure results.	Know how you will accomplish the goal and if you have the tools/skills needed.	Focus your goal so it aligns with the school and district vision/mission and larger, long-term goals.	Set a timeline for action items, benchmarks and deliverables.

Are these  
good or bad  
SMART Goals?



By the spring of 2025, 48% of African American students will score at or above the 60<sup>th</sup> percentile on the iReady Reading benchmark assessment



All student will show improvement in their benchmark assessments.



38% of students will increase their RIT score in the NWEA MAP assessment.



By May of 2025, 38% of all 3<sup>rd</sup>-5<sup>th</sup> graders will score at or above the 60<sup>th</sup> percentile on the STAR360 math benchmark assessment.



# The School Improvement Plan



SMART Goals



Key activities, timelines, and funding sources that address resource inequities, along with people responsible for implementation



Local assessment(s) to measure academic progress



Monitoring plan that includes all SMART goals

**Is there a difference  
between a school  
improvement plan and a  
district strategic plan?**



# Strategic Plan vs. School Improvement Plan



## District Strategic Plan vs. School Improvement Plan

A **District Strategic Plan** is a long-range plan founded on the vision, mission, and values of the district. The district strategic plan is visionary and focuses on long-term goals of the district. By providing a unified summary of the district's priorities, the district strategic plan is realized in the continuous improvement efforts of each district school.

A **School Improvement Plan (SIP)** is created to improve student outcomes through improved leadership, systems, and processes within a school. The SIP is a shorter-range plan that defines the steps needed to achieve the district's long-term goals. It is operational and includes short-term goals specific to the needs of each individual school in the district. The SIP includes detailed action steps for each SMART (specific, measurable, achievable, relevant, and time-bound) goal and is evaluated more frequently than the district strategic plan.

District  
Strategic  
Plan

**PRIORITY** Ensure consistent implementation of high-quality instruction to improve student outcomes.

School  
Improvement  
Plan

**SMART GOAL** Students scoring in the "on/above grade level" range for the "Numbers and Operations" domain will increase by 10% from spring 2024 to spring 2025, as measured by the iReady Math Diagnostic assessment.

# The School Improvement Plan



<b>GOAL #1</b>		
<b>Action Plan</b>		
Additional key activities may be added as needed		
Key Activities – Focused on <u>adult practices</u>	By whom	By when
What resources do you already have to support executing these key activities?		
What (if any) additional expenses are associated with executing this action plan and addressing resource inequities? What funding source will cover these expenses?		
Associated Expense (Budget Detail)	Is this a one-time purchase/short-term expense or an ongoing investment?	Possible Funding Source to Support Expense (e.g., Title I 1003; IDEA; Title II; Title I)
What support and/or information do you need (from beyond the school leadership team) to implement this action plan? How will you get the support and/or information? (e.g., District Office, Special Education)		

# The School Improvement Plan

This step will help your team monitor the implementation of key activities and progress toward SMART goals.

**DIRECTIONS:** Complete the empty boxes below to help monitor progress towards your goal.

**Essential Questions when monitoring the progress of Key Activities:**

What does the data tell us about student success and areas of concern?

What does the data tell us about staff practice progress?

What are the needs of the staff and how do they need to be supported for success with the SMART goals?

**Key Activity 1:**

**Key Activity 2:**

**Key Activity 3:**

**Data Source(s)/Local Assessment(s) to monitor progress of key activity:**

**Key Activity 1:**

**Key Activity 2:**

**Key Activity 3:**

Frequency of Measure(s)	Person(s) Responsible for Updating Data
Key Activity 1:	Key Activity 1:
Key Activity 2:	Key Activity 2:
Key Activity 3:	Key Activity 3:

**Observed Changes/Reflections – Add check-in lines as needed**

Key Activity 1 Check-ins	Date:
	Date:
	Date:



# Plan for School Improvement



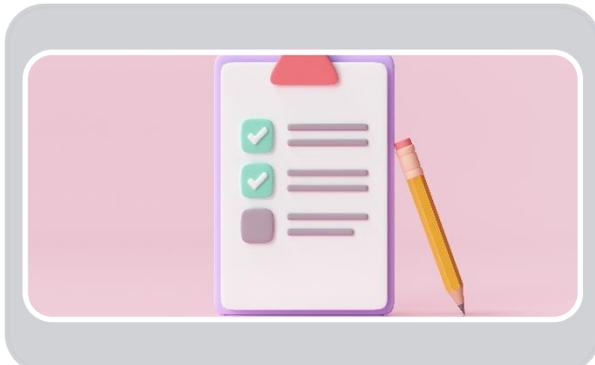
## Plan for school improvement

- Develop a school improvement plan with the following elements:
  - SMART goals
  - Key activities, timelines, and funding sources that address resource inequities, along with people responsible for implementation
  - Local assessment(s) to measure academic progress
  - Monitoring plan that includes all SMART goals

## School Board Essential Questions

- What support beyond the school leadership team does the school need to implement the School Improvement Plan?
- Can you share how the resources are being allocated equitably to support the improvement of student outcomes?
- How will the school and district monitor the school improvement plan?

# Select Relevant Evidence-Based Practices



Confirm  
evidence-based  
practices align  
with ESSA

## School Board Essential Questions

- What process was utilized to review and select evidence-based practices?
- Do the selected evidence-based practices address the root causes identified?

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# Select Relevant Evidence-Based Practices

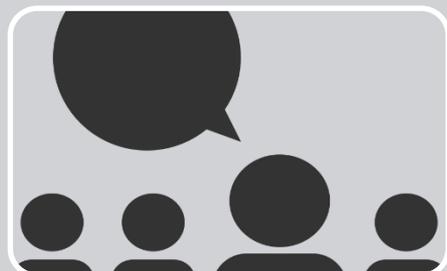


Identify  
Approved  
Learning  
Partner(s)

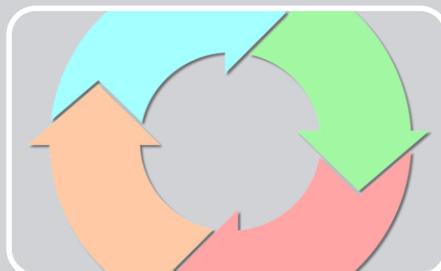
## School Board Essential Questions

- What process was used to rigorously review and select an approved learning partner(s)?
- What key activities will the selected approved learning partner help address?

# Implement and Monitor



Communicate  
the school  
improvement  
plan to all  
stakeholders



Implement the  
school  
improvement  
plan



Monitor  
implementation  
and progress  
toward SMART  
goals

# Implement and Monitor



## Implement and monitor

- Communicate the school improvement plan to all stakeholders
- Implement the school improvement plan
- Monitor implementation and progress toward SMART Goals

## School Board Essential Questions

- What data sources were selected to monitor progress of the implementation of key activities?
- Who is responsible for collecting the data?
- How often are those data sources reviewed?
- What professional development did staff participate in due to the implementation of the school improvement plan?

# Examine, Reflect and Adjust Course



SMART Goals



Key activities, timelines, and funding sources that address resource inequities, along with people responsible for implementation



Local assessment(s) to measure academic progress



Monitoring plan that includes all SMART goals

# Examine, Reflect and Adjust Course



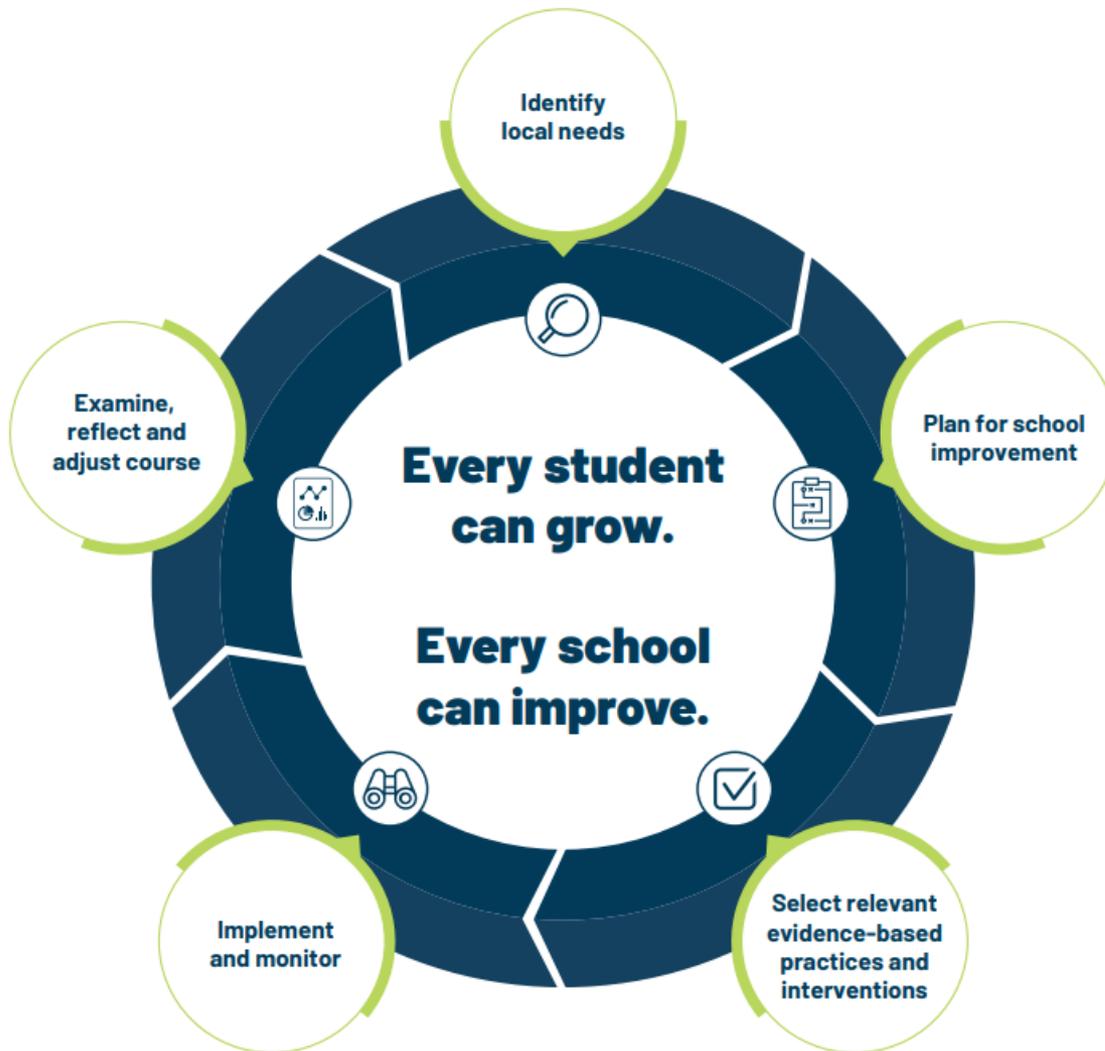
## **Examine, reflect and adjust course**

- Analyze and update the following elements within the school improvement plan:
  - SMART goals
  - Key activities, timelines, and funding sources that address resource inequities, along with people responsible for implementation
  - Local assessment(s) to measure academic progress
  - Monitoring plan that includes all SMART goals

## School Board Essential Questions

- What (if any) additions/updates/adjustments have been made to key activities throughout the school year?
- How will feedback be received from all stakeholders on the implementation of the SIP?
- What future professional development needs have been identified?

# Continuous School Improvement Model



# Identify Local Needs



## **Identify local needs (IMPLEMENTATION YEAR)**

- Review composition of school leadership team
- Review composition of stakeholder advisory group
- Survey staff on implementation of school improvement plan and future professional development needs

## School Board Essential Questions

- How is feedback from all stakeholders going to be gathered and utilized?
- Are there any changes to SLT or SAG composition or meeting frequency that need to occur for the upcoming school year?

← EDUCATION

# The School Improvement Plan

## School Board Essential Questions

- What are the needs of the staff and how do they need to be supported for success with the SMART goals?
- How can the Board support the SMART goals?
- What additional resources could be allocated to these schools to help support school improvement efforts?

# School Improvement Website



# Contact Information

School Improvement Helpline  
(217) 524-1817  
[schoolimprovement@isbe.net](mailto:schoolimprovement@isbe.net)



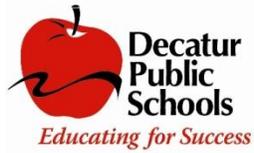
Nick Heckel,  
Supervisor, School/District Improvement  
[nheckel@isbe.net](mailto:nheckel@isbe.net)

Trevor Chapman  
School Improvement Coordinator

# Training Feedback



Thank you



## Board of Education Decatur Public School District 61

<b>Date:</b> February 25, 2025	<b>Subject:</b> Monthly Financial Conditions Report
<b>Initiated By:</b> Dr. Mike Curry, Chief Operations Officer	<b>Attachments:</b> Financial Conditions Report
<b>Reviewed By:</b> Dr. Larry Gray, Acting Superintendent of Schools	

**BACKGROUND INFORMATION:**

The attached report illustrates the District’s year-to-date revenues and expenditures and provides an explanation of the financial conditions of the Decatur Public School District and Macon-Piatt Special Education District.

**CURRENT CONSIDERATIONS:**

As the District completes January, the seventh month of FY25, the Macon-Piatt Special Education District has expended 53.41% of its overall budget; Decatur School District #61 has expended 55.07% of its overall budget.

As of February 18, 2025, the State Comptroller is holding FY25 ISBE vouchers in the amount of \$2,797,290 which his all associated with Evidence-Based Funding.

**FINANCIAL CONSIDERATIONS:**

n/a

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the Monthly Financial Conditions Report as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

**2024-2025 Decatur Public S.D. #61  
Fund Balance Summary - January 31, 2025**

<u>Fund</u>	<u>Fund Balance 07/01/24</u>	<u>Revenues To Date</u>	<u>Expenditures To Date</u>	<u>Net Cash Flow</u>	<u>Change in Fund Balance</u>	<u>Balance 01/31/2025</u>	<u>Tentative Balance 06/30/25</u>
<b>DISTRICT # 61</b>							
<b>Education</b>	\$22,203,280	\$94,731,142	\$75,668,236	\$19,062,906	\$0	<b>\$41,266,186</b>	<b>\$ 21,847,411</b>
<b>Operation &amp; Maintenance</b>	\$2,103,416	\$7,999,291	\$4,691,014	\$3,308,277	\$0	<b>\$5,411,693</b>	<b>\$ 992,495</b>
<b>Debt Service</b>	\$10,327,523	\$8,568,985	\$7,375,244	\$1,193,742	\$0	<b>\$11,521,265</b>	<b>\$ 10,326,024</b>
<b>Transportation</b>	\$6,670,257	\$4,427,274	\$3,091,378	\$1,335,896	\$0	<b>\$8,006,153</b>	<b>\$ 5,091,618</b>
<b>IMRF</b>	\$3,313,484	\$2,880,956	\$870,221	\$2,010,735	\$0	<b>\$5,324,219</b>	<b>\$ 4,101,028</b>
<b>Social Security/Medicare</b>	\$655,101	\$2,969,022	\$1,270,676	\$1,698,346	\$0	<b>\$2,353,447</b>	<b>\$ 1,514,973</b>
<b>Capital Projects Fund</b>	\$6,588,922	\$1,000,000	\$3,228,061	(\$2,228,061)	\$0	<b>\$4,360,862</b>	<b>\$ 2,025,986</b>
<b>Working Cash</b>	\$5,370,962	\$664,329	\$0	\$664,329	\$0	<b>\$6,035,291</b>	<b>\$ 6,040,828</b>
<b>Tort Immunity/Judgment</b>	\$4,924,048	\$1,481,724	\$2,692,918	(\$1,211,194)	\$0	<b>\$3,712,854</b>	<b>\$ 1,521,740</b>
<b>Fire Prevention/Safety</b>	\$1,964,765	\$414,329	\$434,061	(\$19,732)	\$0	<b>\$1,945,033</b>	<b>\$ 669,867</b>
<b>Totals District 61</b>	<b>\$64,121,759</b>	<b>\$125,137,052</b>	<b>\$99,321,808</b>	<b>\$25,815,244</b>	<b>\$0</b>	<b>\$89,937,004</b>	<b>\$ 54,131,970</b>
<b>Macon-Piatt Special Ed District</b>	<b>\$8,943,097</b>	<b>\$8,843,937</b>	<b>\$11,537,661</b>	<b>(\$2,693,724)</b>	<b>\$0</b>	<b>\$6,249,373</b>	<b>\$ 8,829,319</b>

**Macon-Piatt Special Education District**  
**Report Date: January 2025**  
**Financial Condition as of January 31, 2025**

**Percent of year passed: 58%**

	<b>Revenues</b>	<b>Adopted Budget</b>	<b>Pre Audit Y-T-D</b>	<b>Percent Received/Used</b>
12	Education Operation &	21,488,323	8,843,937	41.16%
22	Maintenance	-	-	
42	Transportation	-	-	
52	IMRF	-	-	
	IMRF	<u>21,488,323</u>	<u>8,843,937</u>	<u>41.16%</u>

**Expenditures**

12	Education Operation &	19,671,495	10,995,141	55.89%
22	Maintenance	360,870	32,623	9.04%
42	Transportation	25,750	6,192	24.05%
52	IMRF	<u>1,543,986</u>	<u>503,705</u>	<u>32.62%</u>
	Total Expenditures	<u>21,602,101</u>	<u>11,537,661</u>	<u>53.41%</u>

**Net Cash**

Total Revenues	21,488,323	8,843,937	41.16%
Total Expenditures	<u>21,602,101</u>	<u>11,537,661</u>	53.41%
Net Cash	<u>(113,778)</u>	<u>(2,693,724)</u>	

**Fund Balances**

	<b>Actual</b>
12 Education	<u>6,249,373</u>

**Decatur Public School District #61**  
**Report Date: January 2025**  
**Financial Condition as of January 31, 2025**

**Percent of year passed: 58%**

				PRIOR YEAR COMPARISON <b>FY 24 Percent Received/Used As Of 01/31/24</b>	
	<b>Revenues</b>	<b>Budget</b>	<b>Pre Audit Y-T-D</b>	<b>Percent Received/Used</b>	
10	Education	133,617,166	94,731,142	70.90%	53.91%
20	Operation & Maintenance	8,046,666	7,999,291	99.41%	87.16%
30	Debt Service	9,768,275	8,568,985	87.72%	93.32%
40	Transportation	5,978,666	4,427,274	74.05%	80.07%
50	IMRF	3,101,000	2,880,956	92.90%	83.22%
51	Social Security	3,001,200	2,969,022	98.93%	102.21%
60	Capital Projects	2,000,000	1,000,000	50.00%	3.38%
70	Working Cash	669,866	664,329	99.17%	105.85%
80	Tort Immunity/Judgment	1,501,500	1,481,724	98.68%	105.32%
90	Fire Prevention/Safety	2,669,866	414,329	15.52%	109.24%
	<b>Total Revenues</b>	<b>170,354,205</b>	<b>125,137,052</b>	<b>73.46%</b>	<b>59.51%</b>

				PRIOR YEAR COMPARISON <b>FY 24 Percent Received/Used As Of 01/31/24</b>	
	<b>Expenditures</b>	<b>Budget</b>	<b>Pre Audit Y-T-D</b>	<b>Percent Received/Used</b>	
10	Education	133,973,035	75,668,236	56.48%	43.43%
20	Operation & Maintenance	9,157,588	4,691,014	51.23%	54.65%
30	Debt Service	9,769,775	7,375,244	75.49%	80.04%
40	Transportation	7,557,305	3,091,378	40.91%	53.10%
50	IMRF	2,313,456	870,221	37.62%	45.72%

51	Social Security	2,141,328	1,270,676	59.34%	47.29%
60	Capital Projects	6,562,936	3,228,061	49.19%	62.72%
70	Working Cash	-	-	-	100.00%
80	Tort Immunity/Judgment	4,903,808	2,692,918	54.91%	60.27%
90	Fire Prevention/Safety	3,964,764	434,061	10.95%	100.12%
	<b>Total Expenditures</b>	<u>180,343,995</u>	<u>99,321,808</u>	<u>55.07%</u>	<u>47.73%</u>

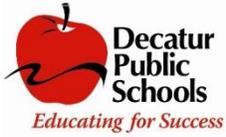
**Net Cash**

Total Revenues	170,354,205	125,137,052	73.46%
Total Expenditures	<u>180,343,995</u>	<u>99,321,808</u>	55.07%
Net Cash	<u>(9,989,790)</u>	<u>25,815,244</u>	

**Fund Balances**

**Actual**

10	Education	41,266,186
20	Operation & Maintenance	5,411,693
30	Debt Service	11,521,266
40	Transportation	8,006,153
50	IMRF	5,324,219
51	Social Security	2,353,447
60	Capital Projects	4,360,862
70	Working Cash	6,035,291
80	Tort Immunity/Judgment	3,712,854
90	Fire Prevention/Safety	<u>1,945,033</u>
	<b>Total Funds</b>	<u><u>89,937,005</u></u>



## Board of Education Decatur Public School District #61

<b>Date:</b> February 25, 2025	<b>Subject:</b> Treasurer's Report
<b>Initiated By:</b> Dr. Mike Curry, Chief Operations Officer	<b>Attachments:</b> Treasurer's Report – January 2025
<b>Reviewed By:</b> Dr. Larry Gray, Acting Superintendent of Schools	

**BACKGROUND INFORMATION:**

The attached report details the District's investments and the status of the District's cash as of January 31, 2025.

**CURRENT CONSIDERATIONS:**

N/A

**FINANCIAL CONSIDERATIONS:**

N/A

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the Treasurer's Report for January 2025 as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

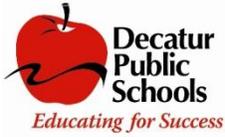
**BOARD ACTION:** \_\_\_\_\_

**DECATUR PUBLIC SCHOOL DISTRICT #61**  
**UNAUDITED TREASURER'S REPORT**  
**JANUARY 2025**

	Cash/Investments as of 12/31/24	Receipts	Disbursements	Change/Interest	Cash/Investments as of 01/31/25
Education	45,838,671.32	13,804,143.29	13,592,594.25		46,050,220.36
Operations & Maintenance	6,096,703.86	4,103.90	670,130.27		5,430,677.49
Debt Service	10,962,425.55	640,554.01	0.00		11,602,979.56
Transportation	7,357,182.93	875,237.09	603,953.85		7,628,466.17
IMRF	5,143,990.82	308,904.21	112,464.82		5,340,430.21
Social Security	2,531,254.20	529.92	167,661.21		2,364,122.91
Capital Projects	4,478,555.03	984.43	80,296.86		4,399,242.60
Working Cash	6,075,700.43	1,285.81	0.00		6,076,986.24
Tort/Judgment Immunity	3,786,470.43	803.67	193,484.61		3,593,789.49
Fire Prevention & Safety	2,035,946.50	438.16	78,085.44		1,958,299.22
Macon-Piatt Special Education	6,357,930.51	1,397,059.46	1,464,891.71		6,290,098.26
Activities	615,447.78	29,353.99	23,198.64		621,603.13
	<u>101,280,279.36</u>	<u>17,063,397.94</u>	<u>16,986,761.66</u>	-	<u>101,356,915.64</u>

Dr. Mike Curry

02/18/25



## Board of Education Decatur Public School District #61

<b>Date:</b> February 25, 2025	<b>Subject:</b> Release February Checks Early
<b>Initiated By:</b> Dr. Mike Curry, Chief Operations Officer	<b>Attachments:</b> N/A
<b>Reviewed By:</b> Dr. Larry Gray, Acting Superintendent of Schools	

**BACKGROUND INFORMATION:**

Each month, the Board approves the agenda of bills at the first meeting of the month, typically the second Tuesday of the month. The bills are for the previous month’s invoices and have a printed check date of the last day of the month.

**CURRENT CONSIDERATIONS:**

The first board meeting in March is the first Tuesday of the month. Since vendors are accustomed to the Board meetings being held on the second Tuesday of the month, the Business Office is requesting the Board’s authority to release checks on or before Wednesday, March 12<sup>th</sup>, the normal day the checks would have been released. The agenda of bills will be brought to the Board to approve retroactively at the March 18<sup>th</sup> meeting, on the third Tuesday of the month.

**FINANCIAL CONSIDERATIONS:**

Checks will be released a week later than the first Board meeting; and one week prior to the meeting in which the bills are approved.

**STAFF RECOMMENDATION:**

The Administration respectfully recommends the Board of Education authorize the Business Office to release February 2025 checks on or before March 12, 2025 prior to Board retroactive approval on March 18, 2025.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_



## Board of Education Decatur Public School District #61

<b>Date:</b> February 25, 2025	<b>Subject:</b> Personnel Action
<b>Initiated By:</b> Monica L Wilks, Director of Human Resources, and the Human Resources Department	<b>Attachments:</b> 4 Pages of Personnel Action
<b>Reviewed By:</b> Dr. Larry Gray, Acting Superintendent of Schools	

**BACKGROUND INFORMATION:**

Per Board Policy 5:30: Hiring Process and Criteria – The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School board policy on equal employment opportunities and minority recruitment.

**CURRENT CONSIDERATIONS:**

All offers of employment are contingent upon the approval of the Board of Education. Accordingly, anyone who is offered and begins employment prior to the approval of the Board of Education understands that they will do so as a substitute. If the approval of the Board of Education is obtained, these substitutes will then be made whole retroactive to their first day of employment.

**FINANCIAL CONSIDERATIONS:**

These positions are in the budget.

**STAFF RECOMMENDATION:**

The Administration respectfully requests the Board of Education approve all Personnel Action Items as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

**To: Board of Education**  
**From: Monica L Wilks, Director of Human Resources**  
**Date: February 19, 2025**  
**Board Date: February 25, 2025**  
**Re: Personnel Action**

**EMPLOYMENT RECOMMENDATIONS**

**TEACHER:**

Name	Position	Effective Date
Zachary Taylor	Math, Eisenhower	February 18, 2025

**TEACHING ASSISTANTS:**

Name	Position	Effective Date
Joy Beube	K/2 Instructional Assistant, Parsons, 6 hours per day	February 12, 2025
Cecilia Clarkson	K/2 Instructional Assistant, Hope Academy, 6 hours per day	February 18, 2025
Rachel Collins	Montessori Assistant, Montessori Academy, 6 hours per day	February 10, 2025
Hayden Hale	Special Ed Assistant, Franklin Grove, 6 hours per day	February 19, 2025
Mekhi Phillips	Transition Room Assistant, Franklin Grove, 6.5 hours per day	February 18, 2025

**ADMINISTRATIVE SUPPORT:**

Name	Position	Effective Date
Hilda Rice	Teaching & Learning Strategist, PDI	February 10, 2025

**OUTREACH PERSONNEL:**

Name	Position	Effective Date
Cadence Bobbitt	Hourly School Nurse, Hope Academy	February 10, 2025

**CUSTODIAN:**

Name	Position	Effective Date
Mark Thomas	2nd Shift Custodian, Hope Academy	February 24, 2025

**EXTENDED DAY:**

Name	Position	Effective Date
Paula Guise	Non Certified Staff, Johns Hill	February 13, 2025
Ayinde Thompson	Non Certified Staff, South Shores	February 18, 2025
Nicole Wilcoxson	Certified Staff, South Shores	February 5, 2025

**SCHEDULE B**

Name	Position	Effective Date
Alexandra Baltimore	Assistant Softball Coach, MacArthur	March 3, 2025

**TRANSFERS****TEACHER:**

Name	Position	Effective Date
Danielle Seibring	From Counselor, MacArthur to Counselor, Stephen Decatur	February 24, 2025

**EXTENDED DAY:**

Name	Position	Effective Date
Camila Pape	From Non Certified Staff, Dennis to Non Certified Staff, Stephen Decatur	February 18, 2025

**OUTREACH PERSONNEL:**

Name	Position	Effective Date
Kameron Smith	From Family Liaison, Baum to TAOEP Caseworker, Student Services	March 3, 2025

**CATEGORY CHANGE**

Name	Position	Effective Date
Allison Lancaster	From Secretary to the Principal, Montessori Academy to Coordinator of Budgets & Accounting (Admin Support), Business Office	March 3, 2025

**RESIGNATIONS**

**TEACHING ASSISTANT:**

Name	Position	Effective Date
Morgan Bailey	Grade 3 Assistant, Muffley	January 17, 2025

**OUTREACH PERSONNEL:**

Name	Position	Effective Date
Alyssa Wilson	Pre K-8 Secretary, Parsons/Franklin Grove	February 3, 2025

**SCHEDULE B:**

Name	Position	Effective Date
Kevin Hale	Middle School Basketball Coach, Johns Hill	February 3, 2025
Kyler Works	Assistant Basketball Coach, Eisenhower	February 8, 2025

**RETIREMENT**

**TEACHING ASSISTANT:**

Name	Position	Effective Date
Kathy Zientara	Special Ed Assistant, MacArthur	End of the 2024-2025 School Year

**COMPENSATION RECOMMENDATIONS:**

- The following staff members should be compensated for participating in STARS Training on November 26, 2024 at Macon Piatt:

Lauren Klosak	\$198.00	Jennifer Bramel	\$198.00
Anna Cheavens	\$198.00	Marissa King	\$198.00
Rachel Themer	\$198.00	Mindy Donahue	\$198.00
Leigh Anne Sinclair	\$82.50	Jessica Dalby	\$198.00
Benjamin VonBehren	\$198.00	Jessica Manuel	\$198.00

- The following staff members should be compensated for participating in LINKS Training on November 25, 2024 at Macon Piatt:

Stephanie Bowman	\$198.00	Amanda Wrigley	\$181.50
Jessica Manuel	\$198.00	Barbara Hausler	\$198.00
Becca Massey	\$198.00	Dorothy Nisbet	\$198.00
Shannen Ray	\$198.00		

- The following staff members should be compensated **\$33.00** for participating in BIST Team Meeting on February 13, 2025 at Franklin Grove:

Kelsey Rigsby	Denise Kelly
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- The following staff members should be compensated **\$41.25** for participating in Leadership Meeting on January 23, 2025 at Johns Hill:

Kristine Boomer	Wissam Hasnain
Angela Bryles	Leslie Johnson
Shannon Carter	Thomas Miller
Patricia Elam	

- The following staff members should be compensated **\$41.25** for participating in Leadership Meeting on January 9, 2025 at Johns Hill:

Kristine Boomer	Wissam Hasnain
Angela Bryles	Leslie Johnson
Shannon Carter	Thomas Miller
Patricia Elam	

- The following staff members should be compensated for participating in PBIS K/2 Meeting on February 5, 2025 at Hope Academy:

Amber Rezinis	\$33.00	Sara Lowry	\$25.00
Mollie Johnston	\$33.00	Susan Snyder	\$33.00
Elizabeth Allison	\$33.00	Alexandria Pomrin	\$33.00
Marcy Braden	\$33.00		

- The following staff members should be compensated **\$33.00** for participating in Leadership Meeting on February 6, 2025 at Franklin Grove:

Carolynn Keizer	Denise Kelly
Sydney Janvrin	Chase Tucker
Melissa Schulz	Brandon Viken

- The following staff member should be compensated **\$1,500.00** for the X-Step for her years of service to Decatur Public Schools:

Kathy Zientara



## Board of Education Decatur Public School District #61

<b>Date:</b> February 25, 2025	<b>Subject:</b> Resolutions Authorizing Dismissal of Decatur Public School District 61 Employees
<b>Initiated By:</b> Monica L. Wilks, Director of Human Resources	<b>Attachments:</b> Resolutions
<b>Reviewed By:</b> Dr. Larry Gray, Acting Superintendent of Schools	

**BACKGROUND INFORMATION:**

Annually, the District makes recommendations to the Board of Education requesting the release of specific employees.

**CURRENT CONSIDERATIONS:**

The district proposes:

- The dismissal of two (2) professional educator licensed (PEL) employees.

**FINANCIAL CONSIDERATIONS:**

N/A

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the two (2) resolutions, which will be recommended separately, as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

**RESOLUTION REFERENCE THE DISMISSAL  
OF  
A PROFESSIONAL EDUCATOR LICENSED (“PEL”) EMPLOYEE**

**WHEREAS**, the Board of Education of Decatur Public School District No. 61, upon request, has received reports and recommendations from members of the District’s administrative staff regarding the teaching performance and effectiveness of AMBER EGAN in her capacity as a professional educator licensed (“PEL”) employee of the District; and

**WHEREAS**, the reports and recommendations so received have been considered, studied and accepted by the Board of Education; and

**WHEREAS**, the Board of Education finds and determines that it is in the best interest of Decatur Public School District No. 61 that the employment of AMBER EGAN as a PEL employee in and for said District not be renewed for the 2025-2026 school year, including any overload and/or extra-duty assignments and corresponding stipends, pursuant to Section 24-11 of *The Illinois School Code*;

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** by the Board of Education of Decatur Public School District No. 61 as follows:

**Section 1.** The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

**Section 2.** The employment of AMBER EGAN as a PEL employee in and for Decatur Public School District No. 61 shall not be renewed for the 2025-2026 school year, and AMBER EGAN is hereby dismissed as a PEL employee in and for the District as of her last scheduled work day for the 2024-2025 school year.

**Section 3.** Any overload and/or extra-duty assignments and corresponding stipends of AMBER EGAN are hereby terminated effective as of the last scheduled work day for said position for the 2024-2025 school year.

**Section 4.** The Superintendent is hereby directed and authorized to prepare a written notice of dismissal for signature by the President and Secretary of the Board of Education; that following the signing of said written notice, the Superintendent is hereby directed and authorized to personally serve said notice on AMBER EGAN, and directed to send to AMBER EGAN a copy of said written notice by certified mail, return receipt requested, so that the said AMBER EGAN receives said notice no later than April 15, 2025.

**Section 5.** This Resolution shall be in full force and effect forthwith upon its adoption.

**ADOPTED** this 25th day of February, 2025, by the following roll-call vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

**CERTIFICATION**

I, \_\_\_\_\_, Secretary of the Board of Education of Decatur Public School District No. 61, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the Board of Education on February 25, 2025, by the following roll-call vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

and that the motion was duly declared carried by the President of the Board.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Secretary, Board of Education

**RESOLUTION REFERENCE THE DISMISSAL  
OF  
A PROFESSIONAL EDUCATOR LICENSED (“PEL”) EMPLOYEE**

**WHEREAS**, the Board of Education of Decatur Public School District No. 61, upon request, has received reports and recommendations from members of the District’s administrative staff regarding the teaching performance and effectiveness of JENNIFER VARVEL in her capacity as a professional educator licensed (“PEL”) employee of the District; and

**WHEREAS**, the reports and recommendations so received have been considered, studied and accepted by the Board of Education; and

**WHEREAS**, the Board of Education finds and determines that it is in the best interest of Decatur Public School District No. 61 that the employment of JENNIFER VARVEL as a PEL employee in and for said District not be renewed for the 2025-2026 school year, including any overload and/or extra-duty assignments and corresponding stipends, pursuant to Section 24-11 of *The Illinois School Code*;

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** by the Board of Education of Decatur Public School District No. 61 as follows:

**Section 1.** The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

**Section 2.** The employment of JENNIFER VARVEL as a PEL employee in and for Decatur Public School District No. 61 shall not be renewed for the 2025-2026 school year, and JENNIFER VARVEL is hereby dismissed as a PEL employee in and for the District as of her last scheduled work day for the 2024-2025 school year.

**Section 3.** Any overload and/or extra-duty assignments and corresponding stipends of JENNIFER VARVEL are hereby terminated effective as of the last scheduled work day for said position for the 2024-2025 school year.

**Section 4.** The Superintendent is hereby directed and authorized to prepare a written notice of dismissal for signature by the President and Secretary of the Board of Education; that following the signing of said written notice, the Superintendent is hereby directed and authorized to personally serve said notice on JENNIFER VARVEL, and directed to send to JENNIFER VARVEL a copy of said written notice by certified mail, return receipt requested, so that the said JENNIFER VARVEL receives said notice no later than April 15, 2025.

**Section 5.** This Resolution shall be in full force and effect forthwith upon its adoption.

**ADOPTED** this 25th day of February, 2025, by the following roll-call vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

**CERTIFICATION**

I, \_\_\_\_\_, Secretary of the Board of Education of Decatur Public School District No. 61, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the Board of Education on February 25, 2025, by the following roll-call vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

and that the motion was duly declared carried by the President of the Board.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Secretary, Board of Education